

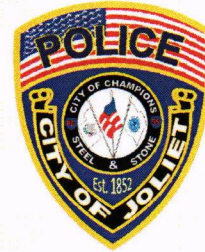
JOLIET Police Department



Internal Affairs Unit

2017 Year-end Report

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The Internal Affairs Unit is charged with the task of investigating and managing complaints about misconduct or performance alleged against members both civilian and sworn of the Police Department. All members of the Department are responsible for compliance with the rules, regulations, directives, and orders of the Department. Sworn members will be held strictly accountable for properly exercising the authority they have been given to protect the rights, lives, and property of all individuals. At the same time, members must be protected against false allegations of misconduct. These requirements can only be accomplished through a consistently competent and thorough investigative process. Minor complaints may be assigned to the accused members shift supervisor for investigation.

Complaints can come from both external and internal sources, which include, but are not limited to web based, walk-in, mail, telephone, anonymous, and Department employees. All complaints are documented. A complaint is defined as:

- An allegation from any source of circumstance(s) amounting to a specific act or omission which if proven true would amount to employee misconduct, or
- An expression of dissatisfaction from an external source with a policy, procedure, practice, philosophy, service level or legal standard of the Department.

Complaints are reviewed and broken down into two types:

1. Formal- There are two categories of formal investigations
 - a. Internal- formally investigated complaint from within the Police Department by employees, generally supervisors.
 - b. External- formally investigated complaint from citizens, businesses or organizations.
2. Informal- non-investigative complaint from a citizen that meets one or more of the following criteria:
 - a. The complaint does not involve any violation of Department policy or law.
 - b. The complainant will not complete a sworn affidavit as required by law.
 - c. A complaint about minor differences of opinion as to whether a traffic citation should have been written.
 - d. The complainant does not wish to have the complaint investigated, but may want the officer spoken to or the complaint documented.